

Project Management & MS Project Training

With our Project Management and MS Project training package you can book our Project Management training and MS Project training courses together for just £1295 + vat

This Comprehensive package would normally be £1394 booked separately, and provides the management skills and software skills required to manage projects effectively.

Objective

These two project management training courses provide you with:

- A comprehensive introduction to professional Project Management using Microsoft's industry standard tool
- An understanding of how the software can complement the processes and principles
- The ability to apply the knowledge to a real-world setting

Details

Duration: 2 Days

Who is this course for

This training course is ideal for new Project Managers who want to gain a broad understanding of the subject and software involved.

Course Content

Project Management Training - Day 1

- Principles and Definitions
- Defining Responsibilities
- Stakeholder Management
- Managing Communications
- Producing the Project Definition
- Managing Project Documentation
- Defining the Project Work
- Managing Project Risk
- Managing the Workplan
- Managing Scope
- Managing Quality
- Managing Project Completion

MS Project Training - Day 2

- Project Management
- Planning the Project
- Task Entry and Linking
- Resource Entry
- Working with Resources
- Working with your views
- Printing and Reporting
- Updating the Project
- Multiple Projects

Silicon Beach Training Ltd

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