Tel +44 20 4571 2395
info@siliconbeachtraining.co.uk



This 2-day Project Management training and MS Project training package combines:

Our Project Management Training course

Our MS Project training course

We offer these training courses at a reduced rate to help provide a comprehensive project management training package at an affordable price.

The Perfect Partnership...

Learning Microsoft Project on its own won't make you a great project manager.

Most project managers rely on project management tools to help them organise their work.

Microsoft Project is one of the most widely used project management tools available.

Whatever your style as a project manager, this 1-day package will provide you with a comprehensive overview of best practice project management processes and principles and the knowledge to use the leading project management tool with confidence.

With all of our Project Management training, the emphasis is on flexibility - there is no one "correct" way to apply these processes and tools, but we provide you with the confidence to use and adapt them to your requirements.

We also provide private and in-company Project Management & MS Project courses. Call +44 (0)1273 622272 to discuss.

Course Objectives

These two project management training courses provide you with:

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- A comprehensive introduction to professional Project Management using Microsoft's industry standard tool
- An understanding of how the software can complement the processes and principles
- The ability to apply the knowledge to a real-world setting

Project Management Training - Day 1

- Principles and Definitions
- Defining Responsibilities
- Stakeholder Management
- Managing Communications
- Producing the Project Definition
- Managing Project Documentation
- Defining the Project Work
- Managing Project Risk
- Managing the Workplan
- Managing Scope
- Managing Quality
- Managing Project Completion

MS Project Training - Day 2

- Project Management
- Planning the Project
- Task Entry and Linking
- Resource Entry
- Working with Resources
- Working with your views
- Printing and Reporting
- Updating the Project
- Multiple Projects

With our Project Management and MS Project training package you can book our Project Management training and MS Project training courses together for just £1295 + vat

This Comprehensive package would normally be £1394 booked separately, and provides the management skills and software skills required to manage projects effectively.