

Learn the skills to pass our Managing Benefits Foundation & Practitioner exam with ease.

What is Managing Benefits Foundation & Practitioner training?

Managing Benefits [Foundation](#) & [Practitioner](#) training helps assist managers and other professionals by providing insight into benefits management fundamentals, key practices and also any techniques commonly used. The training course provides participants with knowledge and understanding of benefits management practices and principles that managers can apply widely in order to accomplish the greatest benefits. Benefits are of profound importance because they determine investment decisions. A case for investment must be analysed to decipher the extent of the benefits if change was implemented. The Managing Benefits training course aims to supply candidates with the necessary guidance, techniques and principles to achieve returns from investing in change, with the aim of achieving the greatest profit. Such guidance allows candidates to grasp the skills required to implement and manage benefit realisation in accordance with strategic business intentions.

What are the objectives of Managing Benefits Foundation and Practitioner training?

By the end of the [Managing Benefits](#) training course delegates will:

- Understand the uses and reasons behind implementing benefits management
- Be able to explain the key principles of benefits management
- Be able to apply the benefits management knowledge to different management levels
- Be able to explain the 5 fundamental practices within the benefits management cycle
- Understand and explain the roles of a benefits manager and benefits management
- Be able to use and implement a benefits management methodology

Who is Managing Benefits Foundation & Practitioner training for?

You should have a previous or current role in change position such as a change leader, implementer, or initiator, and should be familiar with business change terminology. This is to ensure you have the capability to grasp every aspect of this training course. The target group for Managing Benefits Foundation & Practitioner training is primarily those who intend to make the best use of investment following realisation of the benefits of change.

Will Managing Benefits involve work outside of course hours?

The Managing Benefits Foundation & Practitioner course requires a reasonable amount of study before the course starts. You will receive extracted information from the APMG Managing Benefits manual, this is vital that you go through each chapter and the glossary and familiarise yourself with all the terms and understand the principles. Likewise, during the course, you will be assigned tasks which need to be completed at home every day. This is to further enhance the learning retention and make sure you understand all the information taught every session.

How will Managing Benefits candidates be assessed?

The Managing Benefits Foundation exam is a multiple choice paper which has 50 questions. The pass mark is 50% or 25/50 and it lasts 40 minutes. The examination is closed-book.

The Managing Benefits Practitioner exam lasts for 2 and a half hours and is an open book examination as the Managing Benefits Guide is allowed. There are a total of 8 questions in the paper which are each worth 10 marks. You have to achieve at least 50% to pass the exam.

The Foundation side of the course will measure whether you can understand the benefits management principles, applications, techniques, roles, responsibilities and documents, specifically to understand the:

- Definitions, scope and objectives of benefits management, barriers to its effective practice, and the key success characteristics
- Principles upon which successful approaches to benefits management are based
- Five practices contained within the Benefits Management Cycle and relevant techniques applicable to each practice
- Scope of key roles and responsibilities for benefits management and the typical contents of the main benefits management documentation
- Approaches to implementation and the factors to consider in sustaining progress

The Practitioner side of the course helps show that you have a reasonable grasp of how to apply and use the guidance in any given situation. Primarily you should be able to:

- Plan the implementation of benefits management, select appropriate strategies to sustain and measure progress
- Select and adapt principles, practices and techniques to suit different organizational environments
- Identify activities that should be undertaken during each of the practices of the Benefits Management Cycle together with the accountabilities and responsibilities of each of the defined roles
- Evaluate examples of benefits management information
- Analyse the solutions adopted in relation to a given scenario

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