

ILM Level 3 Diploma in Management

The ILM Level 3 Diploma in Management is an essential qualification for individuals who wish to thrive in a management role - learning the skills and competencies required to be an organised, authoritarian, and successful manager.

Objective

- Develop and understand the roles and responsibilities of effective management, including theoretical reasoning
- Develop upon and utilise management skill sets to achieve full managerial potential
- Understand and evaluate management practices to ensure workforce and business team efficiency
- Distinguish self-improvement aspects and how personal professionalism impacts managerial efficiency

Details

Duration: 5 Days

Who is this course for

There are no prerequisites prior to studying this ILM Level 3 Diploma - it is available to anyone that wishes to enhance their knowledge of management and qualification repertoire.

Course Content

Core Modules

- Understanding the foundations and practices of business
- Awareness of the foundations of leadership and management
- How to govern employees and the workforce
- Administering self-development principles and practices within a professional business environment
- Developing and guiding effective and efficient workforce and business team output

Optional Modules

- Adhering to the equality and diversity regulations and requirements within the business environment
- Ensuring the Health and Safety regulations are pursued
- Inspecting and governing employee progression and efficacy
- Invoking business change including how to sustain and maintain business effectiveness
- Management, development, and engagement in business projects
- Overseeing budgeting, the handling of business materials, and the impacts of environmental factors on the business
- Supervising the employment process including the process of new employee integration
- The benefits and barriers of utilising and implementing employee buddy schemes to enhance workforce dexterity
- Effective communication within a business setting including producing professional presentations, addressing conflicts and issues with employees and customers efficiently
- Executing the redundancy process
- Organising and overseeing business events

Silicon Beach Training Ltd

Moorgate House, 5-8 Dysart Street, London, EC2A 2BX