

Train the IT Trainer

This Train the IT Trainer course is designed to assist I.T. Trainers to understand and implement the skills required to provide high quality training. During this Train the Trainer course you will be investigating ways in which to make I.T. courses more enjoyable and memorable for both the delegate and the trainer.

Objective

The aim of this training course is to:

- Give delegates the skills to implement high quality training sessions and programs
- Allow delegates to develop ways to make I.T. training enjoyable
- Provide delegates with the skills needed to run memorable training sessions
- Identify the difference between learner and trainer styles
- Identify techniques trainers can use to teach IT
- Teach candidates how their training style can be adopted

Details

Duration: 1 Day

Who is this course for

Perfect for new and experienced I.T. trainers to learn and develop the skills needed to provide useful, memorable and enjoyable training sessions.

Course Content

IT Training Issues

- Making IT Interesting
- Individuals' Expectations and Fears
- Technical Problems
- Mixed Groups

"KISS" in Explanations, Examples and Practicals

- The Issues
- Manifestations of the Problem
- Implications for the Success of the Course
- Remedial Actions Available to the Trainer

Generating Rapport and Maintaining Interest

- The Issues
- Manifestations of the Problem
- Implications for the Success of the Course
- Remedial Actions Available to the Trainer
- Further Observations and Comments

Balancing Telling and Doing

- The Issues
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Dealing with Expectations

- The Issues
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Overcoming Technofear

- Implications for the Success of the Course
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Using Equipment to Legitimate a Lack of Understanding

- The Issues
- Manifestations of the Problem
- Implications for the Success of the Course
- The Issues
- Manifestations of the Problem

Dealing with Luddite Attitudes

- The Issues
- Manifestations of the Problem
- Implications for the Success of the Course
- Remedial Actions Available to the Trainer
- Further Observations and Comments

Running Practical Sessions

- The Issues
- Manifestations of the Problem
- Implications for the Success of the Course
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- Further Observations and Comments

Dealing with Keyboard Fiddlers

- The Issues
- Manifestations of the Problem
- Implications for the Success of the Course
- Remedial Actions Available to the Trainer

Minimising the Effects of Systems Failure

- The Issues
- Manifestations of the Problem
- Implications for the Success of the Course
- Remedial Actions Available to the Trainer
- Further Observations and Comments

Disparate Range of Skills and Experiences

- The Issues
- Manifestations of the Problem
- Implication of Success of Course:
- Remedial Actions Available to the Trainer
- Further Observations and Comments

Handling the Mixed Status Environment

- Remedial Actions Available to the Trainer
- Further Observations and Comments