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What is Train the IT Trainer?

This train the trainer course is designed to assist IT Trainers to understand and implement the skills required to provide high quality training. You will be investigating ways in which to make I.T. courses more enjoyable and memorable for both the delegate and the trainer. This course is centred around the learner, and teaches candidates how to integrate their learners into the IT training course they intend to deliver.

Experienced Trainers will also be able to brush up on their skills and obtain valuable tips and tricks on how to deal with a range of different situations. Why not download our free eBook about planning a training session, prior to your course?

Who is Train the IT Trainer intended for?

Candidates must be confident using Windows and must be familiar with one type of software. Experience in computing is essential.

What are the objectives of Train the IT Trainer?

The aim of this training course is to:

- Give delegates the skills to implement high quality training sessions and programs
- Allow delegates to develop ways to make I.T. training enjoyable
- Provide delegates with the skills needed to run memorable training sessions
- Identify the difference between learner and trainer styles
- Identify techniques trainers can use to teach IT
- Teach candidates how their training style can be adopted

Course Objectives

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- Making IT Interesting
- Individuals' Expectations and Fears
- Technical Problems
- Mixed Groups

"KISS" in Explanations, Examples and Practicals

- The Issues
- Manifestations of the Problem
- Implications for the Success of the Course
- Remedial Actions Available to the Trainer

Generating Rapport and Maintaining Interest

- The Issues
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- Remedial Actions Available to the Trainer
- Further Observations and Comments

Balancing Telling and Doing

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Dealing with Expectations

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Overcoming Technofear

- Implications for the Success of the Course
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Using Equipment to Legitimate a Lack of Understanding

- The Issues
- Manifestations of the Problem
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Dealing with Luddite Attitudes

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- Manifestations of the Problem
- Implications for the Success of the Course
- Remedial Actions Available to the Trainer
- Further Observations and Comments

Running Practical Sessions

- The Issues
- Manifestations of the Problem
- Implications for the Success of the Course
- Remedial Actions Available to the Trainer
- Further Observations and Comments

Dealing with Keyboard Fiddlers

- The Issues
- Manifestations of the Problem
- Implications for the Success of the Course
- Remedial Actions Available to the Trainer

Minimising the Effects of Systems Failure

- The Issues
- Manifestations of the Problem
- Implications for the Success of the Course
- Remedial Actions Available to the Trainer
- Further Observations and Comments

Disparate Range of Skills and Experiences

- The Issues
- Manifestations of the Problem
- Implication of Success of Course:
- Remedial Actions Available to the Trainer
- Further Observations and Comments

Handling the Mixed Status Environment

- Remedial Actions Available to the Trainer
- Further Observations and Comments

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