Tel +44 20 4571 2395
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What is Presentation Skills training?

This **Presentation Skills training course** is designed to give you confidence when delivering presentations. During this presentation skills training course delegates will learn how to overcome, and use problems to their advantage in order to give maximum impact with presentations. As a result of this training course, candidates will learn a series of techniques through practical activities to develop presenting skills and enhance confidence to expand the potential of the individual. Candidates will also learn how to adopt a presenting style that suits them as well as covering more general components such as how to engage with the audience.

In addition to this presentation skills training course we also offer a private **advanced presentation skills training course**.

Call now on +44 (0)1273 622272 to book or further discuss your training requirements.

What are the objectives of Presentation Skills training?

Having completed this presentation skills training course participants will be able to:

- Build presentations that create maximum impact
- Use your nerves to enhance your presentation
- Choose the right visual aids
- Use your voice to greater effect
- Recognize and transform problem areas
- Handle your audience with confidence

The Material:

- Establishing a clear purpose
- Using successful information gathering techniques
- Choosing the best route through your material
- Identifying the key points
- Creating strong openings and closings
- Knowing the pros and cons of different visual aids
- Making it big, bold and brilliant

The Presenter:

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- Presenting the ‘right’ image
- Using your words, tone and body language
- Working with the qualities of your voice
- Acknowledging and overcoming nerves
- Using relaxation techniques
- Using mannerisms and gestures to enhance impact

The Audience:

- Knowing your audience to develop presentations that appeal
- Building rapport
- Getting and keeping them on your side
- Working with questions
- Handling difficult people
- Understanding group dynamics

This Presentation Skills training course is designed to give you confidence when delivering presentations. Learn how to overcome, and use problems to your advantage in order to give maximum impact with your presentation.