

## MS FrontPage

Duration: 1 Day

Private or in-company bookings only

The Microsoft FrontPage Web site creation and management tool gives you everything you need to create and manage exactly the site you want, whether you're creating a personal Web page or a corporate Internet or intranet site.

### Course objectives:-

By the end of the course, delegates will be able to: -

1. Create simple web sites using FrontPage
2. Manage text and graphics on a Web Page
3. Use FrontPage Components
4. Create a simple FrontPage Form
5. Publish a Web Site

### Course synopsis

- Create a web – create and work with web pages and folders using the folder list and page view.
- Formatting web pages – fonts; paragraphs; bullets
- Using the Navigation Map
- Adding new pages using the Navigation Map
- Using Shared Borders to create Navigation Bars
- Creating Hyperlinks
- Creating Tables
- Using Tables to place text and graphics on a page
- Working with graphics
- Using FrontPage Components – Hit Counter, Marquee, Banner Add
- Table of Contents
- Creating a Search Form
- Using Dynamic HTML
- Creating FrontPage Forms
- Customising Confirmation pages
- Publishing Web Sites

### Course Prerequisites:

Ability to use and navigate a web browser